

SERVICE LEARNING CONTRACT

I, _____, agree to perform at least _____ hours of community service before April 29, 2011 at _____. During this community service project. I agree to the following:

- 1 An honest assessment of my abilities, skills and interests.
- 2 Dependability in fulfilling my hours at your organization.
- 3 Respect for the policies and expectations of your organization, especially in regard to confidentiality and participation in any activities.
- 4 Professional behavior in carrying out tasks assigned to me.
- 5 24 hours advance notice if I expect to be absent.
- 6 48 hours advance notice if I must end my service with your organization.

Student _____ Date _____
Email _____ Phone _____

I, _____, in my capacity with as director or supervisor of _____ Organization agree to the following.

- 1 Agree to assign meaningful tasks related to student's skills, interests and available time.
- 2 Adequate supervision and continuous feedback to facilitate growth.
- 3 An orientation to the site.
- 4 A place where they may sign in and document hours.
- 5 Respect from other workers at your organization.
- 6 An opportunity to make suggestions, receive feedback and develop a sense of being an integral part of the program.
- 7 An evaluation of their efforts at the end of the semester.

Director _____ Date _____
Email _____ Phone _____